

Eurostars guidelines for completing a commitment and signature form


This document has information on how to complete a commitment and signature form.

Eurostars is part of the European Partnership on Innovative SMEs. [The partnership is co-funded by the European Union through Horizon Europe.](#)

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HISTORY OF CHANGES		
Version	Publication date	Changes
Version 1	February 2023	Initial version.

What is the commitment and signature form?

The commitment and signature form is a legal document that each organisation applying to a Eurostars call for projects must submit as part of their application form. In this document, organisations certify they fulfil a series of legal conditions necessary for participating in a Eurostars project.

Each project partner must complete a commitment and signature form individually, independent of whether they have applied for public funding or not.

You can download the form from the [Eurostars library](#) on our website or from our [project management platform](#) after you have started a new application.

The form cannot be altered in any way; you cannot edit content or add annexes.



Please note: If you submit an altered form, your project application may be disqualified.

How to fill in the form

The form must be signed by someone who has the authority to act as a legal representative of your organisation and can sign legally binding documents on its behalf.



Please note: If you submit a form signed by someone else, your project application may be disqualified.

If you are the signatory of the document, make sure that you can act as a legal representative of your organisation. Then, complete the form.

The form has three sections. In the first section, enter your application number and acronym, followed by your personal details and information about your organisation.

The screenshot shows a form titled "Commitment and Signature Form". The first section contains the following fields:

- Application number and acronym: EI -
- Declaration:**
- I [full name]
- In my capacity as [job title]
- Am permitted to act as legal representative of the organisation [organisation name]
- Based in [street], [n.], [ZIP code], [city], [country]

The second section contains the list of conditions that your organisation must certify. Read these carefully and make sure that you fulfil all of them. Remember that the form cannot be altered in any way.

Eurostars is part of the European Partnership on Innovative SMEs. The [partnership is co-funded by the European Union through Horizon Europe](#). By submitting this application, as the **authorised representative** to commit the mentioned legal entity, I certify that:

- all necessary internal authorisations have been obtained in order to permit the legal entity I represent to submit this application.
- all the information given in relation with this application are complete, accurate and correct.
- the legal entity I represent is committed to participate in and cooperate within the project, as described in this application, in accordance with the provisions set out in the agreement to be signed with the Funding Body.
- the legal entity I represent has stable and sufficient funding to maintain its activity throughout its participation to the project as described in this application.
- the legal entity I represent has or will have the necessary resources to carry out its involvement in the project as described in this application.
- the legal entity I represent has not been granted until now any financial support for the activities described in the associated Eurostars application form, nor from any other national or international public funding mechanism. The legal entity I represent shall inform the ESE and/or the Funding Body of any current and future application for public financial support from any public funding schemes as regards the same activities or a part thereof. Should such application(s) result in any grant of funding, the legal entity I represent shall inform these and/or the Funding Body and all authorities/agencies with which such applications were filed and shall cooperate in such adaptations of the granted funds as necessary for the compliance with all applicable rules, including avoidance of any double public direct or indirect funding of these activities or of a part thereof.
- the legal entity I represent is free of convictions for fraudulent behaviour, any other financial irregularities or illegal business practices.
- the legal entity I represent is neither bankrupt nor in the process of being declared bankrupt.

In the last section, sign the form and enter the signature date. The form can be signed either by hand or electronically.

Date (dd/mm/yyyy):	Signature:
<input type="text"/>	<input type="text"/>

Commitment and Signature Document



How to submit the form

After completing a commitment and signature form, each project partner must submit their form in the “declarations” section of the online application.

Small and medium-sized companies applying to our Eurostars programme must also submit an SME declaration.

Read our other Eurostars guidelines for more information on [completing your application](#) (see pages 6 and 12) and [completing an SME declaration](#).